



Office of the  
**BOARD OF SELECTMEN**  
272 Main Street  
Townsend, Massachusetts 01469

Robert Plamondon, *Chairman*  
Andrew Sheehan,  
*Town Administrator*

Sue Lisio, *Vice-Chairman*

Nicholas Thalheimer, *Clerk*  
Office (978) 597-1700  
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**SELECTMEN'S MEETING MINUTES**  
**OCTOBER 19, 2010 - 6:00 P.M.**  
**Selectmen's Meeting Chambers**

**I. PRELIMINARIES:**

- 1.1 The meeting was called to order at 6:07P.M.
- 1.2 Roll call vote taken showed 3 members present: Chairman Robert Plamondon (RP), Vice-Chair Sue Lisio (SL) and Clerk Nicholas Thalheimer (NT)
- 1.3 RP moved to add agenda item 2.3, Change order for the Townsend Water Department.

**II. MEETING BUSINESS:**

2.1. Review/Approve determination and consent pursuant to Massachusetts Rules of Professional Conduct for Kopelman and Paige PC., RE: Memorandum of Agreement for Devens Regional Hazardous Products Collection Facility Program.

Andrew Sheehan explained that other towns involved with the Devens Hazardous Collection program are also represented by Townsend's town counsel, Kopelman & Paige. Due to the rules of conduct for attorneys, the firm must get approval from the Selectmen in each town in order to review the agreement for the town. Each town represented by Kopelman & Paige has been asked to execute a consent. Please see attached. NT moved to approve the determination and consent pursuant to the Massachusetts Rules of Professional Conduct so that Kopelman and Paige can represent Townsend in the Memorandum of Agreement for the Devens Regional Hazardous Products Collection Facility Program. SL seconded. Unanimous vote.

2.2 Review Special Town Meeting motions.

The Board reviewed the motions - please see attached.

2.3 Review/Approve change order #2 for Witch's Brook Pump Station

The Board reviewed the change order - see attached. Mr. Sheehan reminded the members of the previous change order for electric work and stated this change order is an additional change related to electrical upgrades. NT moved to approve change order #2 for the Witch's Brook Pump Station project. SL seconded. Unanimous vote.

**III. WORK SESSION:**

3.1 Board of Selectmen Representative Updates/Reports.

There were no updates or reports.

3.2 Town Administrator Report/Reminders

Mr. Sheehan reminded the Board of the next regularly scheduled meeting on October 26, 2010.

3.3 NT moved to review and sign the payroll warrant outside of the meeting. SL seconded. Unanimous vote.

3.4 NT moved to review and sign the bills payable warrant outside of the meeting. SL seconded. Unanimous vote.

RP moved to recess and to reconvene in Memorial Hall for the Special Town Meeting at 7:00P.M. RP seconded. Unanimous vote.

Vote to release minutes of October 19, 2010 taken at the meeting held on \_\_\_\_\_, 2010.

**IV. PRELIMINARIES:**

- 1.1 Call the meeting to order.
- 1.2 Roll call.
- 1.3 Chairman's Additions or Deletions. **Item 2.3**

**V. MEETING BUSINESS:**

- 2.1. Review/Approve determination and consent pursuant to Massachusetts Rules of Professional Conduct for Kopelman and Paige. PC., RE: Memorandum of Agreement for Devens Regional Hazardous Products Collection Facility Program.
- 2.2 Review Special Town Meeting motions.
- 2.3 Review/Approve change order #2 for Witch's Brook Pump Station

**VI. WORK SESSION:**

- 3.1 Board of Selectmen Representative Updates/Reports.
- 3.2 Town Administrator Report/Reminders
- 3.3 Review/Sign Payroll Warrant.
- 3.4 Review/Sign Bills Payable Warrant.

Reconvene to Special Town Meeting 7:00P.M. Memorial Hall.